

T H E  
G R A N G E  
I N S T I T U T I O N

Course Fees 2021

A. Application Fee – SGD500.00 (incl. GST); Payable once, non-refundable.

B. Enrolment Fee - SGD2,000.00 (incl. GST); Payable once, non-refundable.

C. COURSE FEES

FEES BREAKDOWN	TOTAL PAYABLE (S\$)
Course Fee	19,900.00
IWC Insurance	30.00
Personal Accident Insurance	12.00
Total Fee	19,942.00
GST (7%)	1,395.94
Total Fees Payable	21,337.94
No. of instalments:	2

- Course Fees are non-refundable
- **Course Fees includes field trips (covers up to \$50 per field trip) but excludes uniform and the miscellaneous fees listed below.**

INSTALMENT SCHEDULE	AMOUNT (S\$)	DATE DUE
1 <sup>st</sup> Instalment (Course fee & Insurance)	10,668.97	After signing of the Student Contract
2 <sup>nd</sup> Instalment (Course fee)	10,668.97	Before the start of 2 <sup>nd</sup> Semester

MISCELLANEOUS FEES

PURPOSE OF FEES	AMOUNT WITH GST (SGD)
Uniform	\$40.00 per set
PE attire	\$30.00 per set
Cap	\$12.00 per cap
Library Bag	\$2.50 per bag
Stationery List 2021	Please see list attached.
Field trip	Amount will be covered by parents for any field trip which is above \$50.00 per field trip

## **REFUND POLICY**

### **1. Refund for Withdrawal Due to Non-Delivery of Course:**

The PEI will notify the Student within three (3) working days upon knowledge of any of the following:

- (i) It does not commence the Course on the Course Commencement Date;
- (ii) It terminates the Course before the Course Commencement Date;
- (iii) It does not complete the Course by the Course Completion Date;
- (iv) It terminates the Course before the Course Completion Date;
- (v) It has not ensured that the Student meets the course entry or matriculation requirement as set by the organisation within any stipulated timeline set by CPE.

The Student should be informed in writing of alternative study arrangements (if any), and also be entitled to a refund of the entire Course Fees and Miscellaneous Fees already paid should the Student decide to withdraw, within seven (7) working days of the above notice.

### **2. Refund for Withdrawal Due to Other Reasons:**

If the Student withdraws from the Course for any reason other than those stated in item no. 1, the PEI will, within seven (7) working days of receiving the Student's written notice of withdrawal, refund to the Student an amount based on the refund table below.

### **3. Refund During Cooling-Off Period:**

The PEI will provide the Student with a cooling-off period of seven (7) working days after the date that the Contract has been signed by both parties.

The Student will be refunded the highest percentage stated in refund table of the fees already paid if the Student submits a written notice of withdrawal to the PEI within the cooling-off period, regardless of whether the Student has started the course or not.

**REFUND TABLE**

<b>% of the amount of fees paid</b>	<b>If Student's written notice of withdrawal is received:</b>
100%	more than 29 days before the Course Commencement Date
0%	before, but not more than 29 days before the Course Commencement Date
0%	after, but not more than 1 days after the Course Commencement Date
0%	more than 1 days after the Course Commencement Date